

Brandywine Creek Greenway Mini-Grant Program

2024-2025 Mini Grant Application

Part 1. APPLICANT INFORMATION:

Applicant Organization: enter text here

Address: enter text here

Phone: enter text here

Fax: enter text here

Website: enter text here

Are you an IRS 501(c)3 non-profit organization?

 [ ]  Yes [ ]  No

Are you registered with the Pennsylvania Bureau of Charitable Organizations?

 [ ]  Yes [ ]  No

Federal 501(c)3 number: enter text here

Charitable Organizations Registration number:

Contact Name: enter text here

Title: enter text here

Email: enter text here

Direct Phone: enter text here

Part 2: PROJECT DETAILS: DESCRIPTION, SCOPE OF WORK, TIMELINE, PARTNERS, INTEGRATION

Project Title: enter text here

Project Location: enter text here

1. Project Description: Please provide a short and concise description of your project. (limit to 700 characters).

enter text here

1. Green or Sustainable Practices: Please provide a brief description of sustainable practices incorporated into this project. Please see this grant’s Guidelines document for examples. (limit to 700 characters).

enter text here

1. Project Scope of Work: Please provide a detailed description of the project (limit to 7,000 characters).

Enter text here

1. Project Timeline: Please provide a month by month timeline for your project, please include details. Please note the project must be completed in 12 months.

Expected start date: Enter text here

Expected end date: Enter text here

Timeline with Scope of Work Activity Details by Month

 Sept 2024 Enter text here

 Oct 2024 Enter text here

 Nov 2024 Enter text here

 Dec 2024 Enter text here

 Jan 2025 Enter text here

 Feb 2025 Enter text here

 Mar 2025 Enter text here

 April 2025 Enter text here

 May 2025 Enter text here

 June 2025 Enter text here

 July 2025 Enter text here

 Aug 2025 Enter text here

 Sept 2025 Enter text here

 Oct 2025 Enter text here

1. Partners: Please list partners who will actively be involved with your project. For example, partners may provide project assistance, funding, or in-kind services. List each partner’s name, phone, email and a short description of their role in your project.

Click here to enter text

1. Integration: Is your project consistent with any local, county and/or state plans (i.e. greenway and open space plans, comprehensive plans, or a trail feasibility study). Please list the plan(s) and explain how your project supports and/or implements the recommendations in these plans.

Enter text here

Part 3: GOALS, OUTCOMES AND ACTIVITIES

1. Applicant projects should reflect the goals and objectives of the Brandywine Creek Greenway Strategic Action Plan as listed below. Identify up to your top three goal(s) your project best advances and briefly explain how it will address them. More details on goals and objectives can be found in the Brandywine Creek Greenway Mini-Grant Program Instructions and Guidelines on pages 5-7.

[ ]  GOAL 1 Transportation. To provide safe transportation alternatives for walking, bicycling, and equestrian users. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 2 Conservation. To protect and improve vital natural resources within the Brandywine watershed. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 3 Recreation. To promote and enhance the recreational use of municipal, county, and state-owned recreational open space. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 4 Flood Control. To mitigate flooding in flood-prone areas. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 5 Culture. To preserve nationally and municipally-designated historic resources and their surrounding landscapes. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 6 Aesthetics. To protect state and municipally-designated scenic resources and buffer scenic resources from new development. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 7 Education. To foster education of the Brandywine Creek and its watershed. Explain how the project address the goal below.

Enter text here

[ ]  GOAL 8 Economic Prosperity. To foster economic activity in urbanized areas. Explain how the project address the goal below.

Enter text here

1. Please list your specific project goal(s) below. Each goal must be accompanied by measurable outcome(s) and a set of activities that will assist you in achieving that goal.

Project Goal(s), Outcome(s) and Activities

 Goal 1: Enter text here

 Outcome: Enter text here

 Activity: Enter text here

 Goal 2: Enter text here

 Outcome: Enter text here

 Activity: Enter text here

 Goal 3: Enter text here

 Outcome: Enter text here

 Activity: Enter text here

Part 4: BUDGET

**A. Proposed Budget:** In addition to the information below you must submit a proposed budget for your project as an attachment to this application. A full list of required attachments is at the end of this application document.

**B. Local Match Details:** List local match commitments for both cash and in-kind below:

|  |  |  |  |
| --- | --- | --- | --- |
| Source | Amount | Cash or In-Kind | Secured or Pending |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Brandywine Creek Greenway Mini Grant Program Request Amount Enter text here
2. Local Match – (minimum 1 to 1 match) Enter text here

Cash Match amount Enter text here

In-Kind Match amount Enter text here

1. Total Match amount (cash + in-kind) Enter text here
2. **Total Project Cost (total of lines A and C) Enter text here**

IMPORTANT NOTE: All projects and project related costs and funding must conform to the guidelines for eligible and ineligible costs and post-completion grant requirements outlined in the PA DCNR Community Conservation Partnership Program at <http://www.docs.dcnr.pa.gov/cs/groups/public/documents/document/dcnr_017036.pdf>

Part 5: ATTACHMENTS

Please attach:

* Proposed budget
* Letters of support and letters of commitment of project assistance (funding and/or in-kind services)
* If non-profit applicant
	+ Current proof of IRS 501(c)3 non-profit status
	+ Current proof of registration with the PA Bureau of Charitable Organizations

**Brandywine Creek Greenway Mini Grant Program – Administration Only**

Date Received Date Reviewed Date Notified